Research Readiness Snapshot

This section provides space to assess your institution's current research readiness infrastructure, identify strengths and gaps, and highlight key opportunities. It serves as both a self-assessment and a planning tool that can be revisited over time as your site's capacity and involvement grow.

Current Institutional PCORnet Research Activity

Each site's PCORnet performance summary, which is compiled and released by PCORnet, provides insight into current research activity, participation in network studies, data curation metrics, and query responsiveness.

These reports are designed to:

- Track participation, study start-up metrics, and enrollment in PCORnet-designated studies and surveillance projects
- Highlight engagement in committee and workgroup activities
- Provide site-level metrics on data completeness, refresh cycles, and latency
- Summarize query fulfillment and data quality benchmarks

Your Institution's Recent PCORnet Research Performance Report

The most recent institutional performance report, as released by PCORnet, is linked below. Site Champions should review their report to identify strengths, gaps, and areas for growth in network participation and data readiness.

[Insert site-specific PCORnet progress report or link here]

Institutional Infrastructure

Use the space below to summarize your site's existing strengths and assets that support research readiness. Please complete the **Site Response** column below and include all relevant resources and processes pertaining to the category.

Category	Prompt	Site Response	Example Response
Clinical Trials Office / CTSI Support	What centralized resources, services, or infrastructure exist at your institution to support clinical research? (e.g., study coordinator support, participant recruitment, budgeting assistance, feasibility reviews, regulatory support, etc.)	• Resource 1: • Resource 2: • Resource 3: • Etc.	*"Montefiore provides centralized support for clinical research through the Office of Clinical Trials (OCT) and the Institute for Clinical and Translational Research (ICTR). The OCT manages budgeting, contract negotiation, and financial oversight for industry-sponsored trials, and the ICTR offers services such as study design consultation, biostatistics support, regulatory guidance, and access to a trained pool of study coordinators. Additionally, we have dedicated recruitment services and community engagement efforts that enhance participant enrollment, particularly in underserved populations."*
IRB Review Processes	Describe any IRB efficiencies such as centralized review, fast-track pathways, reliance agreements, or turnaround time improvements.	[Add text here]	*"Houston Methodist's centralized IRB supports efficient research oversight through streamlined workflows, reliance agreements via SMART IRB, and designated fast-track review pathways for minimal risk studies. Our IRB completes initial reviews*

			within two to three weeks on average and offers dedicated pre-review support to help investigators navigate submission requirements and reduce delays."
Institutional Research Area Strengths	What are your institution's strengths across topic areas and research focus areas? Are there internal initiatives to support these areas?	[Add text here]	*"WCM has strong expertise in machine learning and trial emulation, with faculty leading nationally recognized work in real-world evidence generation. Internal support from centers like the Englander Institute for Precision Medicine fosters innovation in these areas."*
Institutional Research Centers	What are the relevant research centers within your institution that would be beneficial for INSIGHT to engage with? Does your institution have any centers focused on health equity?	[Add text here]	*"Columbia University is home to several research centers highly relevant to INSIGHT, including the Naomi Berrie Diabetes Center, which integrates clinical care and research to advance treatment and prevention of diabetes and metabolic disorders. Additionally, the Columbia Center for Health Equity and Urban Science Education focuses on reducing health disparities through interdisciplinary research and community partnerships."*

Past Network Participation	Describe your institution's participation in other national or international research networks, including those focused on specific topics or data sharing. Provide examples where possible.	[Add text here]	*"NYU co-leads the NIH-funded National Center for Engagement in Diabetes Equity Research (CEDER), a national infrastructure designed to foster community engagement and the participation of diverse populations in type 2 diabetes research. Additionally, NYU hosts the Meta-Research Collaborative Network, an interdisciplinary consortium that fosters collaboration across fields to enhance research quality and transparency."*
Engagement with Diverse Patients, Caregivers, or other Community Partners	What groups or initiatives at your institution are dedicated to engaging patients, caregivers, or other community partners?	[Add text here]	*"Mount Sinai engages patients, caregivers, and community partners through initiatives like the M.I.C.A.H. Program and HEAL Project, which focus on health education, screenings, and addressing social determinants of health in partnership with local faith-based organizations."*
Contracting and Grants Administration	Please describe your institution's infrastructure and support mechanisms for executing research agreements and managing subawards.	[Add text here]	*"Montefiore Medical Center and Albert Einstein College of Medicine collaboratively manage research agreements and subawards through the Office of Research Sponsored Programs (ORSP) and the Office of Clinical Trials (OCT). Montefiore's*

	Are there any practices or workflows that could serve as models or best practices for other institutions?		*structured approach, including standardized templates and comprehensive training programs, serves as a model for efficient and compliant research administration."*
Best Practices in Research	Are there specific research-related practices, processes, or innovations at your institution that stand out as models others could learn from? (e.g., study start-up efficiency, operational workflows, stakeholder engagement, data governance, etc.)	[Add text here]	*"Stony Brook has established a streamlined clinical trial start-up process through its Office of Clinical Trials (OCT), which serves as a centralized liaison between industry sponsors and investigators. The OCT assists with feasibility assessments, contract negotiations, and regulatory submissions, facilitating efficient trial initiation. Additionally, the institution's Clinical Research Navigator service provides personalized support to investigators, enhancing protocol activation timelines and overall research readiness."*

Policies and Procedures Supporting Research

Please list any institutional policies, tools, or workflows that help facilitate efficient research operations and patient engagement at your institution. Consider the following:

- Epic “Consent to Contact” flag
- Streamlined IRB pathways
- Standardized contract language/templates
- Research Data Waterhouse access process
- eConsent or ePRO platforms

Policy/Tool	Description	Owner/Department
Example *Epic “Consent to Contact” flag*	*Example* *Patients can be flagged for future research contact in the EHR*	*Clinical Informatics / IRB*
[Add Policy/Tool Here]	[Add Description Here]	[Add Owner/Department Here]

Known Gaps, Barriers, or Challenges

Please list any institutional gaps or barriers that limit research readiness or participation in PCORnet studies. Consider the following challenges:

- Long IRB timelines or contracting delays
- Difficulty engaging clinicians or departments
- Limited recruitment infrastructure
- Data quality or access issues

- Lack of awareness about INSIGHT/PCORnet

Category	Describe the Barrier or Gap	Potential Remediation Strategy (If Applicable)
Example *"IRB / Contracting Delays"*	*Example* *"Contract execution often takes 10-12 weeks due to internal routing and review steps"*	*Example* *"Develop and adopt a pre-negotiated contract template for multisite studies"*
[Add Category Here]	[Add Barrier/Gap Here]	[Add Remediation Strategy Here]

Opportunities for Growth

Are there opportunities or momentum at your institution that could be leveraged to improve research readiness, such as:

- New leadership or departmental initiatives?
- Faculty interest in pragmatic trials?
- Expansion of clinical informatics resources?
- Pilot funding or institutional mandates aligned with PCORI priorities?

Category	Describe the Opportunity
Example	*Example*

“Leadership Support”	*“New Chair of Medicine has prioritized NIH funding growth and collaborative research.”*
[Add Category Here]	[Add Opportunity Here]

Use this space to brainstorm areas for investment, partnerships, or experimentation.